

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
FEBRUARY 23, 2017**

The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, February 23, 2017 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George A. Smith, George Georgeff, and Matthew Timmer. Absent: Director James Norris. Also present Derek Snyder, NIES Engineering Inc.; Michelle Kobeszka, Recording Secretary; Rhett Tauber, Board Attorney; Bob Johnsen, Assistant Public Works Director; John Bach, Public Works Director; Michael Griffin, Clerk- Treasurer; and Mark Herak, Town Council Liaison.

1. Mr. Snyder reported on the three upcoming projects; Grace, Woodward and Kennedy Ave. Mr. Snyder stated that the three projects bids will be received on March 21st, 2017.
2. Mr. Griffin discussed the Board's current financial status and options for fully appropriating and spending the Kennedy Ave project bond fund.
3. Mr. Bach discussed options for notifying residents and businesses about the subcontractor managing the Town's backflow prevention program. Director Timmer suggested that this could be best accomplished with an insert in the monthly water bill.
4. Director Smith discussed the agenda items.

The Highland Water Works Board of Directors met in its Regular Session on Thursday, February 23, 2017 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Smith opened the meeting. The minutes were recorded by Michelle Kobeszka, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call Directors George A. Smith, George Georgeff and Matthew Timmer. Absent: Director James Norris. Also present were Bob Johnsen, Assistant Public Works Director; Rhett Tauber, Attorney; Derek Snyder, NIES Engineering Inc.; Michael Griffin, Clerk Treasurer; John Bach, Public Works Director; Michelle Kobeszka; Recording Secretary; and Mark Herak, Town Council Liaison.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Meeting of January 26, 2017, as prepared and posted. Director Georgeff moved to approve the Minutes of the Regular Meeting of January 26, 2017. Director Timmer seconded. On a vote *viva voce*, the motion passed.

- Reports:**
1. Waterworks Superintendent- No Report
 2. Waterworks Attorney- No Report
 3. Waterworks Engineer – Bids for Grace, Woodward and Kennedy projects will be available on March 21st, 2017
 4. Fire Department – No Report

Business from the Floor: None

Claims: Director Georgeff read the dockets total by funds as follows

061	Waterworks District	\$81,752.00
062	Consumer Deposits	\$336.48
064	Waterworks Operating	\$247,550.92
066	Waterworks Improvement Fund	\$57,500.13
Total		\$387,139.53

Director Georgeff moved to approve the claims per the February 23, 2017 docket in the amount of \$387,139.53. Director Timmer seconded. On a vote *viva voce*, the motion passed

Next Meeting:

The next Public Meeting will be held on Thursday, March 23, 2017 at 7:00 p.m. following a study session at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Smith moved to adjourn. Director Georgeff seconded. On a vote *viva voce*, the motion passed. Meeting adjourned 7:10 pm.

Respectfully Submitted,
Michelle Kobeszka, Recording Secretary